



ARMY AGR VACANCY ANNOUNCEMENT



Application Mailing Address: HUMAN RESOURCES OFFICE/AGR COLORADO NATIONAL GUARD 6848 S REVERE PARKWAY CENTENNIAL, CO 80112		Position open to females and males	ANNOUNCEMENT NUMBER: AGR # 036-12	
		Para/Lin: 304/05 Security Clearance: None	OPENING DATE: 20 January 2012	CLOSING DATE: 17 February 2012
POSITION DESCRIPTION: Human Resource NCO 91B2O VICE: SGT Brienza	GRADE: Maximum: E-5 Minimum: E-4	OPEN FOR FILL: <input checked="" type="checkbox"/> STATE <input type="checkbox"/> NATIONWIDE		
UNIT OF ACTIVITY: B Co 147 th BSB 55 S. Potomac Street Aurora, CO 80012		TYPE OF POSITION <input type="checkbox"/> COANG <input checked="" type="checkbox"/> COARNG		
MILITARY ASSIGNMENT: B Co 147 th BSB 55 S. Potomac Street Aurora, CO 80012		EVALUATION FACTORS USED: Review of individual applications and Personal interviews.		

AREA OF CONSIDERATION: Open to current members of the COARNG in the Grade of E4- E5. AGR Soldiers within the first 18 months of their initial AGR tour or within the 24 month stabilization must include an approved exception to policy with the application. Must become MOSQ within one year of hire. Must have a valid driver's license. **PCS funds subject to availability.** Soldiers must meet initial eligibility requirements of Table 2-1, AR 135-18 and be in compliance with DA PAM 611-21. **Per ARNG-HRH Policy Memo #10-039, AGR Personnel must complete required NGB training within one year of assignment to position.** Current COARNG AGR applicants need only submit items # 1, 4-8.

APPLICATION DOCUMENTATION

(Qualified applicants may submit applications as described below to the address in the upper left hand corner of this announcement.)

1. **NGB 34-1** must be complete with original signature. (NO BINDERS)
2. **PHYSICAL:** Individual Medical Readiness Record (MEDPROS) with date of last PHA within 12 months.
 - If your last PHA is over 12 months old at time of hire a new PHA will be required prior to hire date.
 - Must have **HIV** less than 24 months old at time of application (If it is older than 24 months you are required to have new test results prior to hire date.
3. **Photograph in Class A military uniform** (ASU's), three-quarter or full length, taken within the last 12 months.
 - Name, SSN, Rank, Branch, and date of photo **on rear** of photograph (unless listed on menu board of official military photo)
4. Photocopy of last 5 **NCOERs**.
5. Certified true copy of **ERB or DA 2-1** (each sheet must be certified with original signature of unit administrator or State MILPO)
6. Personnel Qualification Record (**PQR**)
7. Copy of latest **AFPT** Scorecard (DA 705) (must be less than 12 months old). Profiles must be attached if applicable.
8. Copy of **DMA Form 76** (Individual Record of Ht-Wt) completed within the last 12 months, if not annotated on DA 705.
 - Must have a **DD 5500 or 5501-R (Female)** attached if body fat content test required.
9. **NGB 23**, NGB 23b (RPAS Statement), retirement record
10. Copy of all **DD214's / NGB 22's** showing all prior service.
11. Copy of current **Driver's License**.

Applications without all required supporting documents will be returned without consideration. US Government postage and envelopes may **NOT** be used for submitting applications. Qualified applicants will be contacted by the selecting supervisor or his/her representative for interviews. After the board recommendation is approved by the EO and HRO, the Board President or his/her representative will contact all applicants to notify them of selection or non-selection. This office will also confirm selection or non-selection by memorandum.

PRIMARY DUTIES AND RESPONSIBILITIES:

Administrative NCO

Assists the commander and unit personnel in personnel and administrative matters by acting as the point of contact in issues relating to the welfare of the soldiers. Responsible to the commander for all financial (pay and benefits) actions to include IDT, AT, ADT, ADSW, incapacitation pay, enlisted bonuses, student loans, and educational assistance for all unit personnel. Is the single point of contact to ensure the prevention of pay related problems and provides input to SIDPERS-ARNG and the automated pay system. Unit point of contact to the Military pay technicians in USP&FO. Assists in planning, updating and execution of unit mobilization plans and loading plans, and unit supply planning. Attends all unit training assemblies, and annual training periods providing assistance and guidance in personnel and administrative matters and functions. Attends schools and conferences as required by training, development and military education requirements. Assists in the unit recruiting and retention program. Conducts public relations activities as directed to promote a positive image for the unit in the community. Performs other duties as assigned.

Wheeled Vehicle Mechanic (MOS 91B) Description / Major Duties:

The wheeled vehicle mechanic supervises and performs field and sustainment level maintenance and recovery operations on light and heavy wheeled vehicles, their associated trailers and material handling equipment (MHE).

Duties for MOS 91B at each skill level are:

MOSC 91B1O. Maintains wheeled vehicles, their associated trailers and MHE systems to include: use of applicable references, inspecting, servicing, maintaining, repairing, replacement, adjusting and testing of wheeled vehicles and MHE systems, subsystems and components such as: power plant/packs, compression ignition engines and engine fuel systems, air induction and exhaust systems and cooling systems. Vehicle chassis and powertrain components including, frame crossmembers, clutches assemblies, transmissions, transfers, final drives, propeller shaft assemblies, brake systems, steering systems, suspensions systems, fifth wheel assemblies, wheeled vehicle crane, hoist and winch assemblies, and hydraulic systems. Automotive electrical systems including wiring harness, starting and charging systems. Perform wheeled vehicle recovery operations.

MOSC 91B2O. Performs duties assigned in preceding skill level, supervises and provides technical guidance to lower grade Soldiers in the accomplishment of their duties. Conduct in-process inspection/troubleshooting procedures, during repairs and overhaul of engines, transmissions and power train major assemblies and components, hydraulic system and fuel system components. Supervise recovery team performance of wheeled vehicle recovery operations.

Other Requirements for Award of MOS 91B:

- (1) Normal Color Vision.
- (2) Current equipment qualification record for all types of equipment maintained.
- (3) Formal training (completion of MOS 91B course conducted under the auspices of the USA Ordnance Center and School) mandatory; or meet the civilian acquired skills criteria listed per paragraph (a) below or a waiver approved by the Commandant, U.S. Army Ordnance Center and Schools.
- (a) ACASP qualification criteria. Must have 2 years of experience or a combination of formal training and experience totaling 2 years in the maintenance and repair of gasoline, diesel, electric-powered light and heavy wheeled vehicle equipment; be certified as civil service-rated wheeled vehicle repairman; or possess two or more Automotive Service Excellence (ASE) certifications in the automotive or truck area.

Minimum Eligibility Criteria:

Must meet requirements as stated in the "Areas of Consideration". Must be able to serve at least 3 years in an active military status prior to completing 18 years of active Federal Service, on the date of mandatory removal. Must be able to complete at least 10 years of continuous service in an AGR status prior to Mandatory Removal Date. Must meet medical standards prescribed by AR 40-501 chapter 3. Must not be a candidate for an elective office, hold a civil office, or are engaged in partisan political activities. Must not currently have a Suspension of Favorable Personnel Actions (FLAG) Applicants who voluntarily separate from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation without an NGB waiver (Applicable only if announced for those eligible to enlist in the COARNG and/or current members of the COARNG). Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal Civil Service annuities (Applicable only if announced for those eligible to enlist in the COARNG and/or current members of the COARNG). Individuals who voluntarily resign from the AGR program in lieu of mandatory or involuntary separation action are not eligible to reenter the AGR program (Applicable only if announced for those eligible to enlist in the COARNG and/or members of the COARNG). Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program (Applicable only if announced for those eligible to enlist in the COARNG and/or members of the COARNG).

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

THE COLORADO NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER: Eligible applicants will be considered without regard to race, sex, religion, national origin, or political affiliation. Due to restrictions in assignment to certain units and MOSs some positions may have gender restrictions.